



Universidade do Minho
Escola de Letras, Artes e Ciências Humanas



ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

Research Fellowship (1 vacancy)

(Ref.: CEHUM-BI-04-2023)

A call for applications is now open for the attribution of 1 (one) grant for master's degree students within the scope of the R&D Strategic project Centre for Humanistic Studies of the University of Minho - CEHUM, reference UIDB/00305/2020, financed by national funds through FCT/MCTES (PIDDAC), under the following conditions:

Scientific Area: Cultural sciences

Recipient category: Master's students in the indicated scientific area or related.

Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enrol in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrolment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the academic services of the Higher Education Institution, indicating, respectively, the academic year or its duration (start and term).
- Applications will only be considered if the candidates have, by the date of the application, a course attendance average of 16 or higher.

Candidates profile:

Applicants must:

- a) have completed an undergraduate degree ;
- b) be enrolled on an ELACH master's programme;
- c) be proficient with spreadsheets.

Applicants eligibility: Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

Workplan and objectives to be achieved:

The Galabra-UMinho Group has been carrying out various research projects on the ways of St James, namely the Portuguese Ways to St James, focusing on dimensions such as the analysing cultural discourses and practices in the relationship between the Ways and the communities. In this sense, the aim of the work carried out by the scholarship holder is to consolidate the knowledge built up about the Ways of St James in Portugal, in terms of heritage management and cultural policies, based on the compilation of existing literature. More specifically, the work plan includes:



- Compiling publicity materials produced by organisations related to tourism/the Ways of St James (to be analysed at a later stage of the project);
- Carrying out a temporal analysis of the scientific production on the object of study in conjunction with the political and cultural facts relevant to understanding the development process of the Jacobean itineraries in Portugal;
- Writing a scientific article with the results under the guidance of 2 integrated researchers who are members of the research team;
- Encourage good ethical practices in Cultural and Linguistics sciences;
- Encourage skills in the presentation and writing of scientific work.

Applicable legislation and regulations: *Estatuto do Bolseiro de Investigação (EBI)*, approved by Law n.º 40/2004 of 18 August, in its current version published by *Decreto-Lei n.º 123/2019 of 28 August*, *Regulamento de Bolsas de Investigação of the University of Minho*, published in *Diário da República*, 2.ª série, n.º 119, order n.º 6524/2020 de 22-06-2020, rectified by means of Rectification N.º 447/2021 de 22-06-2021 and *Regulamento de Bolsas de Investigação*, n.º 950/2019 of 16-12-2019, of the *Fundação para a Ciência e a Tecnologia, I.P.* - in force.

Host/contracting entity and scientific guidance: The work plan will be developed at the Centre for Humanistic Studies of the University of Minho, located on the Gualtar Campus, under the scientific guidance of Professors Carlos Pazos-Justo and Álvaro Iriarte Sanromán..

Duration of the scholarship: The scholarship will last for six months, starting in February 2024.

Amount of the monthly maintenance allowance: The amount of the monthly maintenance allowance corresponds to 930.98 euros/month, according to the Table of Amounts for FCT, I.P. grants in Portugal (Annex I - Table of monthly maintenance allowances in the *Regulamento de Bolsas de Investigação* of FCT I.P) and Annex II of the *Regulamento de Bolsas de Investigação of the University of Minho*, published in *Diário da República*, 2nd series, no. 119, order no. 6524/2020 of 22-06-2020, rectified by declaration of rectification no. 447/2021 of 22-06-2021, in accordance with the applicable regulations.

Payment will be made by the 23rd of each month by bank transfer to the NIB of the scholarship holder as specified in the contract.

Other benefits: Reimbursement of Voluntary Social Insurance, corresponding to the 1st step of the contribution base and Personal Accident Insurance.

Exclusive regime: The performance of duties as a Grant Holder shall be on an exclusive basis, in accordance with Article 5 of the *Estatuto do Bolseiro de Investigação* and the applicable Research Grant Regulations.



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Composition of the Selection Panel:

The first effective member will substitute the President of the selection panel in case of impediment, being nominated the first substitute member in the place of the first effective member.

President:

Carlos Pazos-Justo, Assistant Professor, Department of Romance Studies, University of Minho.

Effective Members:

Álvaro Iriarte Sanromán, Associate Professor, Portuguese and Lusophones Studies Department, University of Minho.

Idalete Maria da Silva Dias, Assistant Professor, Department of Germanic and Slavic Studies, University of Minho.

Substitute Members:

Maria João Moreira, PhD, Centre for Humanistic Studies, University of Minho.

Roberto Samartim, PhD, external collaborator from the Centre for Humanistic Studies at the University of Minho..

Criteria and procedures for applications assessment and selection: The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 20 values:

Applicant Merit - AM (100%):

- a) Academic path (considering the classifications of academic degrees), with a weighting of 50%;
- b) Personal curriculum (considering professional and scientific background), with a weighting of 40%;
- c) Motivation letter, with a weighting of 10%.

The final classification of the applicant's merit with the achieved through the following formula:

$$MC=(a\times 0,5) + (b\times 0,4) + (c\times 0,1)$$

Documentary evidence of academic degrees and diplomas, or of their recognition if awarded by foreign higher education institutions, may be waived at the application stage and replaced by a declaration of honour from the applicant, which will only be verified at the time of award. This declaration must attest to facts that occurred prior to the application. In the event of a discrepancy between the information contained in the declaration and the documents submitted for the purpose of awarding the scholarship, only the information contained in the latter will be taken into account. If it is found that the documents attesting to the academic degree and diploma, or their respective recognition in accordance with Decree-Law No. 66/2018 of 16 August, do not correspond to the marks awarded in the academic career evaluation, and could therefore alter the candidate's ranking, the scholarship will not be contracted.



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Note: *Candidates with qualifications obtained abroad must provide proof of the recognition of these qualifications in Portugal and of the conversion of the final classification obtained in these qualifications to the Portuguese classification scale, or a declaration under the conditions indicated in the previous point. Candidates who do not meet any of these requirements will receive a mark of "0" for their Bachelor's and/or Master's degree. Candidates will be assessed on the remaining parameters.*

Dissemination of results: The draft results of the evaluation, substantiated in the minutes, will be sent to the candidates by e-mail, in accordance with Article 12 of the *Regulamento de Bolsas de Investigação* of the *Fundação para a Ciência e a Tecnologia*.

If the result is unfavourable to the award of the grant requested, the candidates will have a period of 10 working days to express their opinion, if they so wish, at a prior hearing for interested parties, under the terms of articles 121 and 122 of the Code of Administrative Procedure (DL no. 4/2015 of 7 January).

Complaint and appeal procedures: The final results of the assessment will be published by means of an alphabetical list posted in a visible and public place in the host unit, as well as by email to all candidates, attaching the minutes of the jury's deliberations for this purpose.

The selected candidate must indicate in writing his or her intention to accept the scholarship. In the event of non-acceptance, the scholarship will be awarded to the candidate in order of final ranking.

The final decision may be appealed to the President of the Jury within 15 working days. Interested parties may also submit an optional hierarchical appeal to the Pro-Rector for Scientific Projects and Research Management.

Application deadline and form of submission: The competition is open from 11-12-2023 to 22-12-2023.

Applications must be formalised by sending a letter of application accompanied by the following documents: *curriculum vitae; certificate of qualifications or declaration by the candidate; letter of motivation; declaration that you meet the conditions for the type of scholarship, in accordance with the application requirements.*

Applications should be sent by email to margarete@elach.uminho.pt , quoting the competition reference in the subject line. Applications sent by other means will not be accepted.

Contractualisation of the grant: The grant will be awarded through the signature of a contract between the University of Minho and the grant holder, in accordance with the draft contract (Annex IV of the Regulamento de Bolsas de Investigação Científica of the University of Minho, order no. 6524/2020 of 22-06-2020, rectified by declaration of rectification no. 447/2021 of 22-06-2021), in its updated version in accordance with point 2.4 of the ["Rules for Awarding and Managing Scholarships within the scope of R&D Projects, including infrastructure projects, the multi-annual funding programme for R&D units and other FCT funding instruments \(Version 2021\)"](#).

The contract can only be signed once all the required documentation has been received, depending on the type of grant, which should be within a maximum of 6 months.



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Once all the documentation has been received, the contracting organisation has 60 working days to conclude the scholarship contract. Once the scholarship holder has received it, they must return the duly signed contract within 15 working days.

Scholarship contracts can only begin once they have been duly authorised by the contracting authority.

Term and cancellation of fellowship contracts: Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021.