

## ANNOUNCEMENT FOR THE AWARD OF A RESEARCH FELLOWSHIP

### Research Fellowship (Bachelor); 1 vacancy

A call for applications is now open for the attribution of 1 (BI – Bachelor) grant of within the scope of the R&D project “DIAL4U - Digital pedagogy to develop Autonomy, mediate and certify Lifewide and Lifelong Language Learning for (European) Universities”, 2020-1-FR01-KA226-HE-095526, financed by international funds through European Commission, through the Operational Program Erasmus+: KA 2 - Cooperation for innovation and the exchange of good practices, under the following conditions:

**Scientific Area:** Other Humanities

**Recipient category:** Students enrolled in an integrated master’s degree or a master’s degree in the scientific area of this notice.

#### Requirement for granting the fellowship:

- The applicants may apply without prior registration in the course for which the fellowship is open. The requirement to enrol in a degree course or non-academic degree course will be verified on the date of contracting the fellowship;
- Only fellowships whose selected applicants present a valid proof of enrolment in a degree course or non-academic degree course will be contracted, according to the type of the fellowship, issued by the academic services of the Higher Education Institution, indicating, respectively, the academic year or its duration (star and term).
- Enrollment in non-certified courses (without curricular units) will not be considered as proof of enrolment.

#### Candidates profile:

- a) Students enrolled in an integrated master's or master's degree, in the scientific area of the public notice, which constitutes the minimum admission requirement;*
- b) In the contractualization phase, the selected candidates must prove their enrolment in an integrated master's or master's degree, in the scientific area of the public notice.;*
- c) Fluency in English. User independent in terms of language use, understanding everything from the main ideas of texts on concrete and abstract topics, to technical discussions about their area of expertise;*
- d) Skills in the extraction, analysis and visualisation of textual data.*

**Applicants eligibility:** Applicants must comply with the eligibility conditions laid down in article 9 of the Research Grants Regulation of the Portuguese Foundation for Science and Technology (2019).

#### Workplan and objectives to be achieved:

- Use Python to extract data from academic databases concerning digital pedagogy applied to language teaching;
- Create a classification model for academic articles;

- Store data in own databases;
- Create an interactive visualization that uses the previously stored data and integrates it into the webpage;
- Participate in the work meetings of the team responsible for Intellectual Output 3 and the DIAL4U Consortium;
- Participate in dissemination activities of the project in congresses and scientific journals.

**Applicable legislation and regulations:** Research Fellowship Holder Statutes, approved by Law no. 40/2004 of August 18, in its current version published by Decree-Law no. 123/2019 of August 28; Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021.

**Host/Contracting institution and scientific supervision:** The workplan will be carried out in CEHUM (Centre for Humanistic Studies of the University of Minho), located in ELACH – School of Letters, Arts and Human Sciences, University of Minho, under the scientific supervision of the Doctor Sílvia Lima Gonçalves Araújo, Assistant Professor and Doctor Bruno Miguel Azevedo Monteiro, Doctoral researcher.

**Fellowship duration:** The grant will have a provisional starting date in July of 2022 and its end date should be the end date of the project. The fellowship grant may eventually be renewed, but under no circumstances may the grant exceed the maximum duration of the project and/or applicable legislation.

**Amount of the research grant:** The value stipend (Monthly Maintenance Allowance) is 875,98€ per month, in accordance with the stipends values published by the Foundation for Science and Technology (FCT I.P.) in the country (Annex I – Monthly Stipends Values for the maintenance allowances of the FCT Regulation for Research Studentships and Fellowships) and with Annex II of the Regulation of Scientific Research Fellowships of the University of Minho (RBIC), published in “Diário da República”, 2nd serie, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, according to the applicable regulation.

Payment is made on the 23st of each month, through bank transfer to the Bank Identification Number of the fellow identified in the contractualization process.

**Other benefits:** Personal accident insurance.

**Exclusivity regime:** The grantee will perform the activities under exclusivity, as foreseen in article 5º of the Research Fellow Statutes and applicable regulations.

**Selection panel:**

President of the Jury: Sílvia Lima Gonçalves Araújo, Assistant Professor with at School of Letters, Arts and Human Sciences of the University of Minho.

Effective Member: Idalete Maria da Silva Dias, Assistant Professor at School of Letters, Arts and Human Sciences at the University of Minho.

Effective Member: Álvaro Iriarte Sanromán, Associate Professor at School of Letters, Arts and Human Sciences of the University of Minho.

Substitute Member: Ana María Cea Álvarez, Assistant Professor at School of Letters, Arts and Human Sciences of the University of Minho.

Substitute member: Maria Dolores Lerma Sanchis, Assistant Professor at School of Letters, Arts and Human Sciences of the University of Minho.

The first effective member will substitute the President of the selection panel in case of impediment, being nominated the first substitute member in the place of the first effective member.

**Criteria and procedures for applications assessment and selection:** The applications assessment will focus on the candidate's Merit, following evaluation criteria, valued on a scale of 1 to 5 values (or another scale):

Applicant Merit - AM (100%):

- a) Academic path (considering the classifications of academic degrees), with a weighting of 50%;
- b) Personal curriculum (considering professional and scientific background), with a weighting of 40%
- c) Motivation letter, with a weighting of 10%.

The final classification of the applicant's merit with the achieved through the following formula:

$$MC=(a*0,5)+(b*0,4)+(c*0,1)$$

The academic degrees and diplomas documents, or their respective recognition when awarded by foreign higher education institutions are not mandatory in the application phase, being replaced by a declaration of honor of the candidate with the contents of academic results. The documents of academic qualification or respective recognition will be required in the contracting phase and must attest facts that occurred on a date prior to the application. In situations of divergence between the information contained in the declaration and the documentation submitted for contracting the grant, only the information contained in the latter will be considered. If the documents proving the ownership of the academic degree and diploma, or the respective recognition under the terms of Decree-Law No. 66/2018, of August 16, do not correspond to the classifications awarded in the evaluation of the academic path, which can change the candidate's ranking, the fellowship won't be contracted.

**Notes:** *Applicants with degrees obtained abroad must present proof of recognition of qualifications in Portugal and conversion of the final classification obtained in them to the Portuguese classification scale or declaration under the terms indicated in the previous point. Candidates who do not comply with one of these provisions, the selection panel will assign "0" in the grade of the graduation and/or master course. Candidates will be evaluated on the remaining parameters.*

**Disclosure of results:** The provisional results of applications, based in the selection panel minutes, will be send to the applicants by email until 90 working days from the applications deadline.

If case of unfavourable results, the candidates have a period of 10 working days to comment, if desired, in a prior hearing to interested parties, pursuant to articles 121 and 122 of the Code of Administrative Procedure (DL no. 4 / 2015 of January 7th).

**Complaint and appeal procedures:** The final results of the evaluation will be published through an ordered list by final grade obtained, posted in a visible and public place of the host unit, as well as by email to all applicants, enclosing for that purpose, the minutes of the jury deliberations.

The selected candidate must inform its willingness to accept the grant, in writing. In case of rejection, the fellowship will be awarded to the next candidate in the ordered list of applicants.

The final decision can be contested within 15 working days, by sending to the President of the jury the corresponding claim. Interested parties may also submit an optional hierarchical appeal, addressed to the Pro-Rector for Scientific Projects and Research Management.

**Application deadline and submission:** The call for applications is open from 09/02/2023 till 22/02/2023.

Applications must be formalized by sending an application letter with the following documents: curriculum vitae; qualifications certificate or declaration of the applicant; motivation letter; statement proving that meets the conditions for the grant typology, according to the application requirements; other documents important to the evaluation process).

Applications must be sent by email to [saraujo@elach.uminho.pt](mailto:saraujo@elach.uminho.pt), indicating the reference of the call for applications in Subject. Applications submitted by other means will not be accepted.

**Fellowship contractualization:** The fellowship will be attributed by signing a fellowship contract between the University of Minho and the fellow, accordingly with the contract minute (annex IV of the Regulation of Research Fellowships of the University of Minho (RBIC), published in *Diário da República, 2nd Série, no. 119*, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021, as indicated in 2.4 of the FCT document: "Rules for Granting and Management of Grants within the scope of R&D projects, including infrastructure projects, the multi-annual financing program for R&D units and other FCT financing instruments (Version 2021)".

The contract may only be concluded after all the documentation required is collected, which must take place within a maximum period of 6 months.

Once all the documentation has been received, the contracting entity has a period of 60 working days to conclude the scholarship contract. Once received, the fellow must return the contract duly signed within 15 working days.

The activities under the fellowship contract can only begin after proper authorization by the contracting entity.

**Term and cancellation of fellowship contracts:** Without prejudice to the other causes provided the fellowship regulations (FCT and UMinho) and in the Statute of the Research Fellow, the fellowship ends with the completion of the work plan, as well as with the expiration date for which it was granted or renewed.

At the end of the fellowship, the grantee is obliged to present a Final Report of the work carried out, in accordance with the objectives and evaluation criteria defined with the scientific advisor, within 30 days after the end of the scholarship.

The **final report** must be prepared in accordance with Annex I of the Scientific Research Fellowships Regulation of the University of Minho (RBIC), published in *Diário da República*, 2nd Série, no. 119, through dispatch no. 6524/2020 of 22-06-2020, ratified by ratification declaration no. 447/2021 of 22-06-2021.